

**ATTACHED ARE THE
PROPOSED CUPE LOCAL 606
BYLAW CHANGES**

**Section 13
Section 15
Section 19
Appendix 'A'**

**THAT WILL BE VOTED ON INDIVIDUALLY
AT THE ANNUAL GENERAL MEETING
SATURDAY, JUNE 5, 2010**



CUPE LOCAL 606 BYLAW CHANGE

**PAGES 14, 15 - SECTION 13 - NOMINATION, ELECTION AND
INSTALLATION OF OFFICERS**

*(Notification to Membership took place at the
General Meeting on February 13, 2010)*

**To be Voted on at the
Annual General Meeting June 5, 2010**

CURRENT LANGUAGE READS:

SECTION 13 - NOMINATION, ELECTION AND INSTALLION OF OFFICERS

Nomination:

Nominations shall be received at the Annual General Membership meeting. To be eligible for nomination to the Executive-at-Large, a member shall have attended at least two of the General/Regional membership meetings held in the previous twelve months, unless a valid reason, acceptable to the Local, has been given for non-attendance. No nomination shall be accepted unless the member is in attendance at the meeting or has allowed to be filed at the meeting their consent, in writing, duly witnessed by another member. No member shall be eligible for nomination if they are in arrears of dues and/or assessment. Nominations for Regional Vice Presidents and Regional Secretary-Treasurer, Departmental Stewards and Sergeant-At-Arms shall be received at the first Regional membership meeting held after the General Membership meeting (for vacant positions refer to Regional Elections).

PROPOSED LANGUAGE TO READ:

SECTION 13 - NOMINATION, ELECTION AND INSTALLION OF OFFICERS

Nomination:

Nominations shall be received no later than April 30th for position of President prior to the Annual General Membership meeting. Nominations shall be received at the Annual General Meeting for all other Local positions.

To be eligible for nomination to the Executive-at-Large, a member shall have attended at least two of the General/Regional membership meetings held in the previous twelve months, unless a valid reason, acceptable to the Local, has been given for non-attendance. No nomination shall be accepted unless the member is in attendance at the meeting or has allowed to be filed at the meeting their consent, in writing, duly witnessed by another member. No member shall be eligible for nomination if they are in arrears of dues and/or assessment. Nominations for Regional Vice Presidents and Regional Secretary-Treasurer, Departmental Stewards and Sergeant-At-Arms shall be received at the first Regional membership meeting held after the General Membership meeting (for vacant positions refer to Regional Elections).

PROPOSED NEW HEADING TO SECTION 13 – LANGUAGE ADDITION TO READ:

Replacement of Officers/Committee Members:

In the event of any leave from the workplace for a period of three (3) months or greater, a replacement may be appointed by CUPE Local 606 Executive Board until the return of the member on leave.



CUPE LOCAL 606 BYLAW CHANGE

PAGE 16 - SECTION 15 - COMMITTEES
*(Notification to Membership took place at the
General Meeting on February 13, 2010)*

**To be Voted on at the
Annual General Meeting June 5, 2010**

CURRENT LANGUAGE READS:

SECTION 15 - COMMITTEES

All correspondence and actions to be taken by committees will be communicated to the CUPE 606 office to ensure continuity.

PROPOSED LANGUAGE ADDITION TO READ:

SECTION 15 - COMMITTEES

All correspondence and actions to be taken by committees will be communicated to the CUPE 606 office to ensure continuity. The following are internal committees of Local 606:



CUPE LOCAL 606 BYLAW CHANGE

**PAGES 19, 20 - SECTION 19 - OCCUPATIONAL HEALTH AND SAFETY
COMMITTEE**

*(Notification to Membership took place at the
General Meeting on February 13, 2010)*

**To be Voted on at the
Annual General Meeting June 5, 2010**

CURRENT LANGUAGE READS:

SECTION 19 - OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

Occupational Health and Safety Committee/Worker Representative

As required by the Occupational Health and Safety Amendment Act (October 1999) the union has a responsibility to ensure equal representation on the joint health and safety committees, and where a committee is not required, there will be a worker representative acting on behalf of the membership.

To ensure the above, the Executive of the local union must consider the following:

- 1. Annual elections (selection OH&SAA) for representation for either the committee or worker representative, this would include alternates for each member elected.**
- 2. To ensure continuity within the committee, only one representative for the committee shall be elected/selected each year. (e.g. three-worker members on the committee whose term will overlap for a three-year period, where renewal is for three years).**

Member Representatives:

- 1. Must be of good standing in accordance with the local's by-law.**
- 2. Shall attend CUPE's level one 30-hour health and safety course within the first 12 months of being elected/selected, if the term of election is greater than one year.**

3. **Shall be accountable to the membership through the co-chair of the committee, the local executive, and comply with both the CUPE Constitution and those by-laws.**
4. **The member's elected/selected shall ensure the membership is well represented by:**
 - **Attending all joint committee meetings,**
 - **Participating in workplace inspections,**
 - **Investigating accidents/incidents or a member's complaint,**
 - **Being present during a member's right to refuse unsafe work or when a Workers' Compensation Board Representative is present in the workplace.**
5. **The member's elected/selected must ensure that their alternate is well informed by forwarding the appropriate documentation, and when not available ensure their alternate is present and the employer and WCB are informed of their replacement.**
6. **The members' elected/selected shall also ensure that the membership is well informed by presenting a written or verbal report at each membership meeting. Ensuring the minutes of each joint committee meetings are posted along with any WCB orders or reports, and ensure all related health and safety information is forwarded to the local union Executive.**

Worker Co-Chair:

From the members' elected/selected to the joint committee, the members elected and the local union Executive shall select a co-chair and their responsibilities should include, but not be limited to, the following:

- **Ensure full committee representation at all joint committee meetings,**
 - **Ensure all the local's issues are placed on the agenda,**
 - **Ensure equal participation as co-chair and receive all related correspondence prior to each meeting and that information is distributed to committee members**
 - **Ensure the minutes accurately reflect the intent and discussion of each meeting and record any and all opposition,**
 - **Ensure all committee recommendations are forwarded to the appropriate level of management, cc'd to the Union Executive, and a response is received within the required 21 days,**
 - **Ensure worker representation during workplace inspections, investigation of accidents/incidents. Worker complaints, when a member uses their right to refuse unsafe work and when a WCB representative is present in a workplace,**
 - **Be accountable to the local executive by coordinating the preparation of a report for executive meetings, and when requested attend the meetings,**
 - **Ensure a written or verbal report is given at each membership meeting,**
 - **Ensure all members elected/selected receive the required education, be it the CUPE's level one 30 hour course or the required annual education level under the OH&SAA.**
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PROPOSED LANGUAGE TO READ:

SECTION 19 – OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

Occupational Health and Safety Committee/Worker Representative

As required by the Occupational Health and Safety Amendment Act, the union has a responsibility to ensure equal representation on the joint health and safety committees, and where a committee is not required, there will be a worker representative acting on behalf of the membership.

To ensure the above, the Executive of the local union must consider the following:

1. Annual selections (OH&S) for representation for either the central committee or worker representative would also include alternates for each member.

Member Representatives:

1. Must be of good standing in accordance with the local's by-law.
2. Shall attend CUPE's level one 30-hour health and safety course within the first 12 months of being selected.
3. Shall be accountable to the membership through the co-chair of the committee, the local executive, and comply with both the CUPE Constitution and those by-laws.
4. The member's selected shall ensure the membership is well represented by:
 - Attending all joint committee meetings,
 - Participating in workplace inspections,
 - Investigating accidents/incidents or a member's complaint,
 - Being present during a member's right to refuse unsafe work or when a Workers' Compensation Board Representative is present in the workplace.
5. The member's selected must ensure that their alternate is well informed by forwarding the appropriate documentation, and when not available ensure their alternate is present and the employer is informed of their replacement.
6. The members' selected shall also ensure that the membership is well informed by presenting a written or verbal report at each membership meeting. Ensuring the minutes of each joint committee meetings are posted along with any WorkSafe BC orders or reports, and ensures all related health and safety information is forwarded to the local union Executive.

Worker Co-Chair:

From the members' selected to the joint committee, the members of the joint committee select a co-chair and their responsibilities should include, but not be limited to, the following:

- **Ensure full committee representation at all joint committee meetings,**
 - **Ensure all the local's issues are placed on the agenda,**
 - **Ensure equal participation as co-chair and receive all related correspondence prior to each meeting and that information is distributed to committee members**
 - **Ensure the minutes accurately reflect the intent and discussion of each meeting and record any and all opposition,**
 - **Ensure all committee recommendations are forwarded to the appropriate level of management, cc'd to the Union Executive, and a response is received within the required 21 days,**
 - **Ensure worker representation during workplace inspections, investigation of accidents/incidents. Worker complaints, when a member uses their right to refuse unsafe work and when a WorkSafe representative is present in a workplace,**
 - **Be accountable to the local executive by coordinating the preparation of a report for executive meetings, and when requested attend the meetings,**
 - **Ensure a written or verbal report is given at each membership meeting,**
 - **Ensure all members selected receive the required education, be it the CUPE's level one 30 hour course or the required annual education level under the OH&S Act**
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CUPE LOCAL 606 BYLAW CHANGE

PAGE 21 - APPENDIX "A" TO THE BYLAWS OF LOCAL 606

*(Notification to Membership took place at the
General Meeting on February 13, 2010)*

**To be Voted on at the
Annual General Meeting June 5, 2010**

CURRENT LANGUAGE READS:

APPENDIX "A" TO THE BY-LAWS OF LOCAL 606

RULES OF ORDER:

- 1) The President or, in their absence, the General Vice President, shall take the chair at all membership meetings. In the absence of both the President and one of the General Vice Presidents the other General Vice President shall act as President, and in their absence the Recording Secretary shall act as president, and in their absence a President shall be chosen by the Local.
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PROPOSED LANGUAGE TO READ:

RULES OF ORDER:

- 1) The President or, in their absence, the General Vice President, shall take the chair at all **Local** membership meetings. In the absence of both the President and one of the General Vice Presidents the other General Vice President shall act as President, and in their absence the Recording Secretary shall act as president, and in their absence a President shall be chosen by the Local.